

Description of Available Home and School Chair Positions

Babysitting Chair: Chairperson will secure babysitters in the nursery for magazine tally days and set up for Dinner Dance. This is a paid position at \$25.00 per event. Must be Virtus trained. Volunteers are also need to assist with babysitting.

Bulletin Board: Co-Chairs maintain bulletin boards throughout the school.

Catholic Schools Week: Co-Chairs and volunteers will coordinate activities with kick-off assembly, faculty appreciation lunch and thank you notes in conjunction with principal, teacher representative and student council.

Computer Lab: Chairperson will coordinate the volunteer schedule for the current school year and be present at registration with the volunteer sign up sheets.

Forensics: Chairperson will coordinate Forensics meets and communicate with students and parents on details of the team. Assist with table at Registration.

Gym Uniforms: Co-chairs needed to inventory, order and sell gym uniforms. Volunteers assist with the sale at Registration.

Hospitality: Co-Chairs needed to provide refreshments for Home and School meetings, dinner dance set-up and various other activities. Volunteers needed to bake.

Lost and Found: Chairperson needed to organize lost and found area once a month.

Lunchroom Coordinator: Co-chair needed to assist present co-chair in coordinating lunch volunteer schedule for the year and be present at registration for sign up.

Magazine Sale: Co-chairs needed to coordinate and distribute sale forms to each student. Volunteers needed to tally orders on "turn in" days.

Memory Book Volunteers: A volunteer is needed for every grade to provide photos of each class' events.

Picture Day: Chairperson needed to coordinate school pictures with VIP and assist on picture day. Volunteers needed to assist chairperson on picture day.

Rebate Coordinator: Chair needed to collect soup labels and cereal box tops for rebate program.

Rocky's Lunch: Co-Chairs needed to publicize and organize the two Rocky's lunch days in February when antique show will be using Donovan Hall. Volunteers needed to assist on these days.

Spirit Wear: Chairperson needed to maintain and order inventory of Spirit Wear and sell inventory at Registration and other school events. Work with athletic director and Booster club to provide (if necessary) spirit wear to coaches and athletes. Volunteer needed to assist chairperson with sales.

Teacher Appreciation Lunch: Co-Chairs needed to plan and oversee the annual Spring Teacher Appreciation lunch which takes place in the Franciscan Room.

Volunteer Coordinator: Co-Chairs needed to compile a volunteer list from the volunteer sign up forms and compile a master list of committees for Home and School Presidents.