

**PROPOSED  
St. Monica School  
Priority Registration Policy  
2012-2013**

Effective with the beginning of the 2012-13 academic year, and all subsequent years, priority registration for currently registered St. Monica School families with students entering grades K4 through 8 will begin on the first day we return after Christmas break and run for the next ten business days.

The upcoming year's priority registration dates will be from Tuesday, January 3, 2012 through Monday, January 16, 2012.

Families who wish to receive priority registration status must return all completed registration paperwork to the school office by the end of the business day (3:15 p.m.) on the tenth business day following the first day back from Christmas break each year.

Current school families may still register after the tenth business day. Class placements will be made as long as space is available.

Any special or extenuating circumstances which might make it difficult for a current school family to register during the priority registration period will be handled on an individual basis with the school administration.

Registration for families new to St. Monica School will be accepted beginning the eleventh business day after returning from Christmas break each year. For 2012-13 this date is Tuesday, January 17, 2012.

Special requests for morning or afternoon junior or senior kindergarten class placement will be considered in order of the date all completed registration forms are returned to the school office. If necessary, school administration will make final placement decisions using specific criteria as stated in the St. Monica School Student/Parent Handbook, 2011-2013.