

Please look in next week's Reminder for an insert that contains traffic flow maps.

IMPORTANT-PLEASE READ

St. Monica Drop-Off and Pick-Up Safety Policy- Affective February 2011

School Doors Open at 8:00AM. Students arriving after 8:10AM will be marked Tardy

Morning Drop-Off (7:50AM-8:10AM)

Santa Monica Blvd.: Front: Cars should stop only to allow students to get out of the car. If you need to park and come into the building, park in the back lot. **NO PARKING OR STOPPING BETWEEN SIGNS INDICATING THIS.** Students, who cross the street, must use the assistance of the crossing-guard.

Parking Lot: Back: Cars should follow the loop, drop off at either door entrance then exit through the cone lane set-up. Please be aware of student walkers and the crossing guards. Student walkers have the right-of-way.

K4 Drop-Off: Parents of K4 students are required to walk their students into the building. The parking spots closest to the north end and nearest to the K4 room are designated for these parents. **WHEN PARKING FOR K4 DROP-OFF, PULL UP OR BACK INTO THE SPOT THAT WILL ALLOW YOU TO ONLY PULL FORWARD AND NOT BACK-UP WHEN EXITING.**

Afternoon Pick-Up (3:25PM-3:35PM)

Santa Monica Blvd. Front: **NO STOPPING OR PARKING BETWEEN DESIGNATED SIGNS. THE WFB POLICE do patrol this area and you may be ticketed.** If you need to park, do so before or beyond the signs, across the street from school, or in the back on the lot. Please have students enter the car from the passenger side ONLY. Please use the assistance of the crossing guard whenever possible.

Parking Lot: Back: Enter the lot by ONLY heading east and making a right turn into the lot. Form 2 lines to allow more cars off of the street. Once 5-6 cars are on the lot in 2 lanes, cars should merge into one lane for the start of the loop that will wrap around the lot. Keep moving forward once full cars depart. **STUDENTS SHOULD ONLY ENTER THE CAR FROM THE PASSANGER SIDE.** No students should walk through the loop. If they want to reach a car along the loop further back, they need to walk around the loop.

IF YOU ARE PARKING FOR A LONGER PERIOD OF TIME, BACK INTO A SPOT ALONG THE FIELD. THIS ALLOWS EASY EXITING WITH NEVER HAVING TO BACK UP. WHEN PARKING FOR A SHORTER AMOUNT OF TIME, PLEASE ALWAYS PULL UP OR BACK INTO THE SPOT THAT WILL ALLOW YOU TO ONLY PULL FORWARD AND NOT BACK-UP WHEN EXITING.

COURTESY REMINDERS

- **REFRAIN FROM TALKING OR TEXTING ON YOUR CELL PHONE. THIS IS A HUGE SAFETY PROBLEM!!**
- **If you are running late for pick-up, please call and alert the office.**
- **No parking along fence on north end of lot designated for "Ministry Center Parking ONLY"**
- **Children should not be dropped off before 7:50AM or picked up after 3:35PM.**
- **Please be aware of the many students who walk. They have the right-of-way ALWAYS!**
- **When coming into the school during the school day, please park along the field on the west side of the lot. Always back into your spot for safe exiting.**
- **If another family member other than yourself picks up your kids, please share this information with them.**