



ST. MONICA SCHOOL
"Learn, live and love through Jesus"

School Board Committee Meeting Minutes
Date: November 13, 2008

Item	Discussion Summary	Action / Follow-up Required
Attendance <ul style="list-style-type: none"> • Excused • Guests 	All in attendance	
Meeting Notes		
1. Call To Order and Opening Prayer	A. Phillips (Call To Order) S. Boettinger (Prayer)	
2. Approval of Minutes	October meeting minutes reviewed and approved	
3. Review of Agenda and Announcements	A. Phillips	
4. Pastor's Report	Fr. Herda presented the Pastor's report: <ul style="list-style-type: none"> • Capital Campaign update: <ul style="list-style-type: none"> ○ Nov. 22nd/23rd is the Capitol Campaign Commitment weekend. Several large donations already came in from the pacesetter givers. ○ We cannot count on the money from the campaign for several years as it is a three-year pledge and the monies will be rolling in throughout that timeframe. ○ A large portion of the Campaign monies will go into shoring up the Educational Endowment. Father clarified the Educational Endowment is both a parish and a school endowment to be used for educational purposes. • St. Eugene/St. Monica relationship update <ul style="list-style-type: none"> ○ Thanksgiving mass will be at 9:00am at St. Eugene is this year. 	
5. Principal's Report	Ms. Schram presented the principal's report: <ul style="list-style-type: none"> • VIP day went well • Talked about the parent curriculum guides at the teachers' meeting. • New math curriculum for the 5th-8th grades is going well and the kids are adjusting to the advanced material. • The office is busy scheduling upcoming parent/teacher conferences. • Whitefish Bay High School invited SMS to be a part of a "transitional committee" to investigate the transition between 8th grade and freshman year. The homework level picks up significantly in 9th grade but SMS students seem to adjust well. WHB High School is looking at how kids are assessed into 9th grade placement. They are going to be looking for more info based on teacher 	1.



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	<p>recommendations.</p> <ul style="list-style-type: none"> • Maria is sending out evaluation forma to current freshman for them to “rate” how well SMS prepared them for High School. • Maria and Ms. Weckworth toured St. Thomas More H.S. because they are a “laptop computer” school and they wanted to check it out. • Maria indicated a need to form a new 3-year technology plan. • Father Paul Fliss is giving a presentation about Asian cultures for the Multicultural Committee. • Maria added a new section to the school website for Professional Development. 	
6. Home & School Report	<p>Ms. Nelson presented the Home & School report:</p> <ul style="list-style-type: none"> • Maria reported crossing guard concerns to the village. Parents still concerned with varying crossing guard methods. • Tom Mlada looking into New Parent information booklets. • Discussed and declined an idea to exclude 8th grade parents from lunchroom duty. • SCRIP still doing well with 93 families enrolled. So far with around \$7K for H&S and another \$7K for tuition credits • Dinner Dance this weekend. Minor problem with booklets but will be corrected at event. • Advent Breakfast coming up on Dec.6th. Still looking for ways to include CCD families. • Investigating why K4 enrollment is so down. Do they need aid? More advanced curriculum? 	
7. Teacher’s Report	<ul style="list-style-type: none"> • Student council has been helping with the Bullying program and in planning Catholic School Week. • Ms. Cameron (new math teacher) reports things are going well. 	
8. Faculty Presentation	None	
9. Parent Comments	None	
10. New Business	None	
11. Old Business	<ul style="list-style-type: none"> ○ Next budget cycle since the budget should be built with the policy in mind and families can apply at time of registration. 	1
12. Subcommittee and Liaison Reports		
<ul style="list-style-type: none"> • Finance Committee (Eck, Mattix) 	<p>Mr. Mattix presented the Finance Committee report:</p> <ul style="list-style-type: none"> • Our tuition year to date is on track with last year’s numbers even though we have a higher enrollment. Some possible reasons for this discrepancy are: 1). People are delinquent or have 	



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	<p>chosen to pay monthly rather than up front. 2). our "book" fee is missing to date 3).Our medical/dental expenses might have gone way up as more people are taking those benefits.</p> <ul style="list-style-type: none"> • Our pension is also different from YTD which needs further investigating • Tom, Phil and Maria plan on meeting with Sarah to go through the budget. • Tuition aid account started out this year at \$89,452.86 and now has \$53,341. We have given \$36,111 in aid so far this year. We need to fund this account in unison with the new Tuition aid policy the Education and Policy subcommittee is currently working on or we'll run out of money in the next 1-2 years most likely. • After the \$165,000 was taken from our priority list surplus last year and added to our new real time budget, which will have the advantage of accurate fundraising numbers for the current year's budget, we have \$72,532.17 to spend on priority list/ • General Ledger: Much discussion ensued. We are running an \$80,000 surplus in the general ledger (which has been the case for years). 	
<ul style="list-style-type: none"> • Professional Growth Committee (Coleman, Mattix) 	No report.	
<ul style="list-style-type: none"> • Diversity Committee (Phillips, Christensen) 	No report.	
<ul style="list-style-type: none"> • Education and Policy Advisory Committee (Boettinger, Hutt, Phillips) 	<p>Mr. Boettinger presented a report from the Education and Policy Advisory Committee:</p> <ul style="list-style-type: none"> ○ This committee is working on drafting a new policy for tuition aid. We discussed allowing St. Monica and All Saints families to be eligible for aid. All Saints families will not receive more than 25% of the budgeted Student Aid pool. ○ Aid applicants will apply through the Private School Aid Service each year. The cost for the application will be covered by SMS. ○ The current sub-committee will use the information provided by PSAS and determine the actual awards based on their recommendations. The final decision is confirmed or revised by the Pastor. ○ We discussed a maximum per family limit = \$500 below the family's aggregate tuition bill and a no minimum per family limit. ○ We need to discuss a budgeted amount we can add to this account each year for the awards. ○ We need to make a plan for emergency financial aid as well so the school does not end up shouldering these costs for years. A plan for a policy will be presented in January. 	



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<ul style="list-style-type: none"> Parish Council Liaison (Finn) 	Ms. Finn presented a report from the Parish Council. <ul style="list-style-type: none"> 	
<ul style="list-style-type: none"> Athletic Association Liaison (Nelson) 	Ms. Nelson presented a report from the Athletic Committee: <ul style="list-style-type: none"> Basketball practice started. Games start in Dec. 7th grade boys had a try-out with an a/b split. Feedback positive regarding having outside judges New, younger coaches will be brought in by Joe Topp to coach. Volleyball uniforms had a formal collection process. Appeared to work well, although most uniforms collected during the new VIP picture day. 	
<ul style="list-style-type: none"> Technology Committee Liaison (Christensen) 	<ul style="list-style-type: none"> None 	
<ul style="list-style-type: none"> Development Committee Liaison (Coleman) 	No report.	
<ul style="list-style-type: none"> Christian Formation Liaison (Hutt) 	Ms. Hutt presented a report on Christian formation: <ul style="list-style-type: none"> Donut Days a big success. They have added a service element to it. Some money goes to buy Goats for poor families in Bosnia. Maria encouraged everyone to go to Adoration in the Day school Youth Minister is advertising the Winter Excursion for all high schoolers from Dec.28th-31st. Dec.11th Bishop Sklba is coming to give a Advent Reflection The Diocese is sponsoring a "Theology of the Body" event at the Public Library on Feb.14th for all couples. 	
<ul style="list-style-type: none"> Building and Grounds Committee Liaison (Christensen, Eck) 		
13. Adjournment	A. Phillips <ul style="list-style-type: none"> 9:20 pm 	

Minutes Recorded by: Tom Eck

2008/2009 SBC Members: S. Boettinger, D. Christensen, P. Coleman, T. Eck, C. Finn, Fr. J. Herda, C. Hutt, B. Jablonowski, P. Mattix, L. Nelson, A. Phillips, M. Schram



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Actions/Follow-up Required:

1. Financial Aid policy assigned to Education and Policy Advisory Committee for further development