



ST. MONICA SCHOOL  
*"Learn, live and love through Jesus"*

**School Board Committee Meeting Minutes**  
**Date: September 11, 2008**

Item	Discussion Summary	Action / Follow-up Required
<b>Attendance</b> <ul style="list-style-type: none"> <li>• Excused</li> <li>• Guests</li> </ul>	Fr. J. Herda, P. Mattix MaryAnn Mullany	
<b>Meeting Notes</b>		
1. Call To Order and Opening Prayer	A. Phillips	
2. Approval of Minutes	None	
3. Review of Agenda and Announcements	B. Jablonowski	
4. Pastor's Report	1. The Parish Picnic was very successful. Thanks to all who helped.  2. The leadership team of the capital campaign have been meeting to prepare for the kickoff of the Capital Campaign this fall.  3. Being shared Pastor of St. Monica and St. Eugene have kept me busy. Fr. Paul, the associate pastor has been doing a great job.  4. I have met with the chairs of the dinner dance and look forward to another successful year.	
5. Principal's Report	The school year is off to a great start.  Staff has been trained in OLWEUS and a faculty subcommittee has been formed and plans to meet weekly. October 15 <sup>th</sup> there will be a parent information night with a power point presentation explaining how the program will be implemented.  The Multicultural School Committee met on Tuesday. Father Paul has joined the committee. This year's focus is China. September will focus on Chinese Art. October Father Paul will teach students about the Hmong community. All teachers are weaving China into classroom curriculum. October 7 <sup>th</sup> is the next committee meeting.	1.



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	<p>There is a newly formed Standardized Test Committee to promote continued success in test performance. This committee has not met yet this school year.</p> <p>Math teachers and Meg Nelson are meeting monthly. So far the new math in the upper grades is going well. Maria plans to meet with the principal of Dominican HS to ensure that our high math students can test out of Algebra after 8<sup>th</sup> grade.</p> <p>The newly formed Enrichment Committee is putting together a marketing piece that will outline all of the enrichment opportunities St. Monica school offers.</p> <p>All teachers received a refresher course on the use of the Epi-pen at the first staff meeting.</p> <p>Maria requested that the Policy committee of the School Board look into a policy and signage regarding bringing a dog on the school grounds.</p> <p>She also requested that we look into class sizes of schools in the area to ensure that our class size caps are still valid.</p> <p>Maria also passed along the request of Sue Miller for a projector for the Art room. Cost estimate to follow.</p> <p>September 19<sup>th</sup> – teacher In-service meeting to discuss the alignment of the Math program presented by Sue Nelson from the Archdiocese of Milwaukee.</p> <p>September 24<sup>th</sup> – Joanne Caldwell of Cardinal Stritch University will present the Best Practices in Reading for primary grades (1 -4).</p> <p>Maria is working on her Long Range Planning and Goal Setting for the Archdiocese. She plans to have the form completed by October 1. She will share the goals with the SBC at the October 16<sup>th</sup> meeting.</p>	



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6. Home & School Report	<p>Lisa Nelson passed out the H&amp;S Proposed Budget for the 2008-2009 School year.</p> <p>The date for the Annual Dinner Dance &amp; Auction is November 15<sup>th</sup>.</p> <p>The H&amp;S committee plans to make the Auction Donor party more welcoming this year by not requiring a donation form or item the night of the party. The party date is September 20<sup>th</sup> at the home of Dave &amp; Sissy Laudon.</p> <p>A new school parent Tanya Chick offered her expertise as a graphic artist to the school.</p> <p>There was also a discussion on the status of the new parent handbook.</p>	
7. Teacher's Report	None	
8. Faculty Presentation	None	
9. Parent Comments	None	
10. New Business	None	
11. Old Business	Hold discussion on Financial Aid for the October 16 <sup>th</sup> SBC meeting.	
12. Subcommittee and Liaison Reports		
<ul style="list-style-type: none"> <li>• Finance Committee (Eck, Mattix)</li> </ul>	Tom and Phil plan to have a meeting with Sara before the October SBC meeting.	
<ul style="list-style-type: none"> <li>• Professional Growth Committee (Coleman, Mattix)</li> </ul>	No report.	
<ul style="list-style-type: none"> <li>• Diversity Committee (Phillips, Christensen)</li> </ul>	Arthur drafted an informational letter to be distributed to all SMS families. Advance copies will be sent to faculty, Multicultural Arts Committee and Tom Mlada for review before it is published.	



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<ul style="list-style-type: none"> <li>Education and Policy Advisory Committee (Boettinger, Hutt, Phillips)</li> </ul>	Colleen Hutt agreed to look into the status of the Parent Handbook. In addition, she will be gathering information requested by Maria on the class size of neighboring schools and will help to draft a dog policy.	2., 3., 4.
<ul style="list-style-type: none"> <li>Parish Council Liaison (Finn)</li> </ul>	They will be having their first meeting on September 16 <sup>th</sup> . This meeting is a joint meeting with St. Eugene's.	
<ul style="list-style-type: none"> <li>Athletic Association Liaison (Nelson)</li> </ul>	This committee has not had a meeting yet this year but plans to meet monthly to iron out AA roles and responsibilities. Booster Club members will be encouraged to attend the first meeting.	
<ul style="list-style-type: none"> <li>Technology Committee Liaison (Christensen)</li> </ul>	No report.	
<ul style="list-style-type: none"> <li>Development Committee Liaison (Coleman)</li> </ul>	No report.	
<ul style="list-style-type: none"> <li>Christian Formation Liaison (Hutt)</li> </ul>	No report.	
<ul style="list-style-type: none"> <li>Building and Grounds Committee Liaison (Christensen, Eck)</li> </ul>	Chris Stemwell is to give contactor numbers to Steve B. so that the bidding process for the relocation of the school office can begin.	
13. Adjournment	B. Jablonowski 8:40pm	

Minutes Recorded by: Pamela Coleman

**Actions/Follow-up Required:**

1. Bid for Art Room Projector – M. Schram, S. Miller
2. Information on class size of other schools – C. Hutt
3. Dog Policy – C. Hutt
4. New Parent Handbook – C. Hutt to contact T. Malada or M. Tarantino.