

# St. Monica SCRIP Rewards Program

## SCRIP Electronic Funds Transfer Authorization Form

Instructions:

1. Complete the customer name, address, phone number and email address.
2. Designate whether this is a new authorization or a change in the account information.
3. Designate account type, routing number and account number.
4. Sign on the authorized signature line.
5. If this is a new authorization or a change in account make sure to attach a voided check.
6. Place your completed form into a sealed envelope marked "SCRIP" and return it to the school office

If you have any questions about the Electronic Funds Transfer Process or this form please call Jennifer Lamont at 540-0186 or Norma Herbers at 962-9193 for additional information.

Customer Name (please print) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

New Authorization                       Change in Account Info      (Check one.)

Please deduct my purchases directly from my Checking Account (attach a voided check):

Routing #: \_\_\_\_\_ Checking Account # \_\_\_\_\_

***I authorize St. Monica Home and School to process debit entries to my account listed above. I have attached a voided check. This authority will remain in effect until I give reasonable notice to terminate this authorization. Amounts of debits will be determined by SCRIP Order forms or emails sent by me.***

**Authorized signature on my account:**

\_\_\_\_\_ Date: \_\_\_\_\_