



ST. MONICA SCHOOL  
*"Learn, live and love through Jesus"*

**School Board Committee Meeting Minutes (Draft)**  
**Date: September 8, 2011**

Item	Discussion Summary	Action / Follow-up Required
<b>Attendance</b> <ul style="list-style-type: none"> <li>• Excused</li> <li>• Guests</li> </ul>	A. DeGuire, M. Tarantino Maria Van Dyke (for M. Tarantino), Mary Ann Mullaney, Chris Meyer (parish council)	
<b>Meeting Notes</b>		
1. Call To Order	J. Herbers at 6:06 p.m.	
2. Prayer	S. Wirig	
3. Approval of Minutes	J. Herbers: No minutes to approve	
4. Pastor's Report	Fr. Jerry presented the Pastor's Report: <ul style="list-style-type: none"> <li>• Parish Picnic a success.</li> <li>• Text of mass will change at beginning of Advent. Parishioners will be educated on changes via workshops, new hymnals, laminated cards, etc..</li> <li>• New parish website is up and running.</li> <li>• Children's choir will accompany mass six times during school year.</li> <li>• Staff changes:               <ul style="list-style-type: none"> <li>○ Lost Pastoral Associate. Duties to be picked up by pastoral care coordinator and adult formation/education coordinator.</li> <li>○ Youth minister resigned. Plan is to assign duties to existing staff members.</li> </ul> </li> </ul>	
5. Principal's Report	Mrs. Robinson presented the Principal's Report: <ul style="list-style-type: none"> <li>• Theme this year is "We Are On A Journey"</li> <li>• Gr 1-5 parent orientation went well. Good attendance. Gr 6-8 orientation on 9/21.</li> <li>• Staff changes include two new full-time teachers and two subs.</li> <li>• Enrollment at 420. Was 430 in September 2010 (budgeted for 430 students in current fiscal year).</li> </ul>	
6. Follow-up Items From Last Meeting	<ul style="list-style-type: none"> <li>• Concealed Carry Legislation:                D. Schoshinski reported current law prohibits possession of a firearm on and within 1,000 feet of a school grounds. New law, effective 11/1/11, allows possession of a firearm with a permit within 1,000 feet of, but not on, school grounds. Waiting for instructions from Archdiocese regarding posting signs.</li> <li>• J. Robinson organizing materials from recent Bullying seminar. Will be distributed at October meeting.</li> </ul>	Bullying seminar materials distributed at October meeting. (J. Robinson)



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	<ul style="list-style-type: none"> <li>• J. Robinson reports Archdiocese still revamping exemplary recognition requirements.</li> <li>• J. Robinson reports new board member orientation not yet scheduled by Archdiocese.</li> <li>• Back to school orientation discussed. Anecdotal evidence of parents happy to see and hear from Board. Plan on presenting again at Gr 6-8 orientation.</li> <li>• Current process for family entrance/exit interviews discussed. J. Lamont to form sub-committee to examine possible changes to current process. Will consult with Tom Mlada. Update at October meeting .</li> </ul>	Update on family entrance/exit interviews at October meeting. (J. Lamont)
7. Questions/Clarifications re e-mailed liaison reports	All committees have submitted written descriptions.	
8. Education & Policy (Harris, Taphorn)	Discussion of current standardized tests administered at SMS and possible alternatives/additions. G. Harris reports she is synthesizing test results of 10 suburban districts and will provide by October meeting. E & P to examine current standardized testing and recommend changes, if any.	
9. Development (P. Rolfs)	P. Rolfs reported high school enrollment data for class of 2011: Dominican 8, DSHA 5, Homestead 1, MUHS 14, Nicolet 3, Pius 1, WFB 13	
10. Professional Growth (Harris, Taphorn, Rolfs)	Discussion of pros and cons of discernment process used to select new board members. PG committee to analyze discernment process and report back to Board at October meeting.	
11. Home & School (M. Tarantino)	Maria Van Dyke reported for M. Tarantino: <ul style="list-style-type: none"> <li>• Registration went smoothly.</li> <li>• Magazine sale fundraiser underway now. H &amp; S planning "Schoola-Moola" fundraiser (online photos, personal calendars, Christmas cards, etc.). If goes well ,may replace magazine fundraiser.</li> <li>• Auction goal is \$80,000 net.</li> </ul>	
12. Communications (Taphorn, Harris)	General discussion of recent staff changes.	
13. Parish Service Plan	J. Herbers reported that results of last year's parent survey revealed desire for more service opportunities for students. Parish has not yet decided on Parish-wide service project. Mary Ann Mullaney offered to research recent service projects done by school and individual classes. Mary Ann Mullaney to report on current service projects in School at October meeting	



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14. New Business	<ul style="list-style-type: none"><li>• Capital Requests: None</li><li>• Ideas for Live Auction – Fund-an-item:<ul style="list-style-type: none"><li>○ Ipads/Notebooks for 6-8 grades discussed.</li><li>○ Elevator for school discussed.</li></ul></li><li>• Board Auction Item Suggestion: P. Rolfs will coordinate.</li><li>• J. Herbers circulated draft proposal for SBC member expectations. Board to discuss at October meeting.</li><li>• Maria Van Dyke relayed that some parents wondered if there is a formal process for hiring teachers. J. Robinson reported Archdiocese has no process. She placed ads on Archdiocese and Wis.gov websites, e-mailed other principals for recommendations. She received 80 resumes from the websites and 20 recommendations from other principals. Outgoing teachers assisted in the hiring process.</li></ul>	
15. Parent Comments	None	
16. Adjournment	8:38	

Minutes Recorded by: D. Schoshinski

Next SBC Meeting: October 20, 6 p.m., School Library. Snacks and Prayer by Peg Rolfs